

Standards Committee of the Board (SCB) MEETING MINUTES

PLACE OF MEETING: Online
Meeting Link: <https://global.gotomeeting.com/join/181072717>
Dial-In: 1 872 240 3311
Code: 181 072 717

DATE OF MEETING: Friday, February 17, 2023
10:00 AM – 11:00 AM (Eastern Time)

PRESIDING OFFICER: Jonathan Colby

I. ADMINISTRATION

A. Chair's Introductions & Announcements

None

B. Review of Antitrust & Meeting Guidelines

The secretary read the ARESCA guidelines which are applicable:

The purpose of antitrust laws is to preserve economic competition in the marketplace by prohibiting, among other things, unreasonable restraints of trade. In ARESCA activities, it is important to recognize that participants often represent competitive interests. Antitrust laws require that all competition be open and unrestricted.

It is ARESCA's policy, and the policy of each of its committees and subcommittees, to conduct all business and activity openly and transparently, and in full compliance with international, federal and state antitrust and competition laws.

C. Quorum Determination and Roster Review

The committee presently consists of 10 voting members. At least 50% of the voting members need to be present to constitute a quorum to establish a duly constituted meeting for the purpose of conducting business.

Present: Jonathan Colby (chair), George Kelly (secretary), Alton Payne,

Kyle Wetzel, Bob Sherwin (ex officio), Lars Samuelsson, Brian Hill, Toby Gillespie, Gabe Alsenas

Absent: Steve Hogan, Kerry McManama, Brian McNiff

A quorum was present (7 of 10 voting members). There are now five available slots on the SCB. We need to designate a vice chair.

Arielle Cardinal (NREL) introduced herself to the group. We expect her to be approved as an SCB member by the ARESCA board at their next meeting on 24-Feb.

D. Review/Approve Agenda

The meeting agenda was accepted with no changes.

E. Acceptance of Previous Minutes

The minutes from January 27 were accepted without changes.

II. **NEW BUSINESS**

A. Additional SCB members:

- i. Gabe Alsenas (SNMREC) was confirmed as an SCB member.
- ii. Arielle Cardinal (NREL) volunteered to join the SCB. She is the TAG administrator for TC114.
- iii. **ACTION:** Jonathan will bring up her nomination for vote at the ARESCA board meeting next week.

B. National Adoptions Subcommittee:

i. Publications

1. First publication (-3-1) is now available on the ANSI website.
2. Next will be -3-2; George has 7 more Word documents ready to add cover pages and copyright notices.
3. Discussed whether to publish 2022 edition of -12 which is Overview of the series; **ACTION:** George will submit PIN.
4. Bob will ask TC88 chair about whether the old version should be removed from the website.

ii. Public review

1. 4 BSR-8 submitted 6-Jan; closing date 6-Mar.

iii. OSHA submission

1. George will submit as standards are published.

C. TC114 adoptions

- i. There are 18 published documents; we need to decide which should be adopted and prioritize the list.
- ii. **ACTION:** ME experts (Jonathan, Gabe, Arielle) will prepare a set of recommendations to be reviewed by the NAS.
- iii. **ACTION:** Kyle will schedule a meeting in March. Alton asked to be included.
- iv. Plan to submit all relevant PINS at once. More TC114 standards will be published later this year.

D. ACP Adoption requests:

- i. Reviewed draft of letter to ACP withdrawing approvals for four adoptions. Will notify ACP and copy to ANSI.
- ii. **ACTION:** Bob will contact Brian Kramak (chair of ACP standards committee?) before sending letter next week.
- iii. Kyle and Brian will attend their meeting in a few weeks.

III. OLD BUSINESS

A. Offshore Safety Standards

- i. BSEE planning to provide funding to support SDOs in the development of offshore standards; details still being worked out.
- ii. **ACTION:** George & Bob to estimate how much is required to cover cost of publishing.

B. Cybersecurity Standards

- i. Hot topic throughout IEC & ISO; a lot of new standards are required.
- ii. BSEE planning another workshop in the near future.

C. TC8 and its subcommittees

- i. On hold for now.

IV. ACTION ITEM REVIEW

- A. **ACTION:** Jonathan and George to compile list of SCB members term dates. Will meet early next week. Also need to adjust SCB schedule for next two meetings.

- B. **ACTION:** Jonathan to bring up Arielle's nomination for vote at the next ARESCA board meeting.
- C. **ACTION:** George will submit PIN for 2022 edition of 61400-12.
- D. **ACTION:** Jonathan, Gabe, Arielle) will prepare a set of recommendations to be reviewed by the NAS.
- E. **ACTION:** Kyle will schedule a meeting of the NAS in March.
- F. **ACTION:** Bob will contact ACP before George sends notification regarding withdrawal of approvals for adoption.
- G. **ACTION:** George & Bob to estimate how much is required to cover ARESCA's cost of publishing standards.

IV. **ADJOURNMENT** 11:00 AM