

Standards Committee of the Board (SCB) MEETING MINUTES

PLACE OF MEETING: Online
Meeting Link: <https://global.gotomeeting.com/join/181072717>
Dial-In: 1 872 240 3311
Code: 181 072 717

DATE OF MEETING: Friday, June 10, 2022
1:00 PM – 2:00 PM (Eastern Time)

PRESIDING OFFICER: Jonathan Colby

I. ADMINISTRATION

A. Chair's Introductions & Announcements

None

B. Review of Antitrust & Meeting Guidelines

The secretary read the ARESCA guidelines which are applicable.

The purpose of antitrust laws is to preserve economic competition in the marketplace by prohibiting, among other things, unreasonable restraints of trade. In ARESCA activities, it is important to recognize that participants often represent competitive interests. Antitrust laws require that all competition be open and unrestricted.

It is ARESCA's policy, and the policy of each of its committees and subcommittees, to conduct all business and activity openly and transparently, and in full compliance with international, federal and state antitrust and competition laws.

C. Quorum Determination and Roster Review

The committee presently consists of 8 voting members. At least 50% of the voting members need to be present to constitute a quorum to establish a duly constituted meeting for the purpose of conducting business.

Present: Jonathan Colby (chair), Toby Gillespie, Kyle Wetzel, Kerry

McManama, Alton Payne, Lars Samuelsson, Steve Hogan, George Kelly (secretary)

Absent: Bob Sherwin (ex officio), Brian McNiff

A quorum was present (7 of 8 voting members). There are two available slots on the SCB. We need to designate a vice chair.

D. Review/Approve Agenda

The meeting agenda was accepted with one change (II.A.i).

E. Acceptance of Previous Minutes

The minutes from May 20 were accepted without changes.

II. NEW BUSINESS

A. National Adoptions Subcommittee:

- i. ARESCA Approval of Reaccreditation as an American Standards Developer (ASD) was reported May 20 in Standards Action (effective May 4).
- ii. Third group of PINS (8 total) was submitted 3-Jun; not published yet. Expect this will happen June 17.
- iii. Reviewed BSR-8 for second group of 12 PINS. No comments were received. **ACTION:** George will proceed with submission.
- iv. Alton suggested that standards be available in an online “reading room”. **ACTION:** Jonathan to ask ANSI if they are able to set this up and bring up the topic at the next ARESCA board meeting.
- v. Public comment deadline on 61400-3-1 and -3-2 is June 20. No comments or requests for copies received since announcement on May 6. Will move forward to next step (formal vote to endorse ARESCA’s national adoption without national differences) at our next meeting on July 1.
- vi. Alton expressed his intent to abstain on adoption vote, to avoid appearance that BSEE is unduly influencing the regulation process. Kerry commented that this is a common practice for regulators in other instances.
- vii. Update on publication agreement with ANSI. ARESCA board prefers that ANSI would be the sole reseller/distributor of the

national adoptions at this stage. This also avoids issues with auditing (we just need to report zero sales quarterly).

- viii. Commercial watermark is applied by ANSI. Copyright watermark is applied by ARESCA.
- ix. Review draft cover page(s) for ARESCA standards. George suggested revising the first sentence under “ARESCA Standards” to avoid word duplication. **ACTION:** George & Steve to propose a revised sentence and distribute for SCB review.
- x. Alton expressed the need to have a unique identifier for each edition, revision, or amendment of a standard. No specific format is required as long as it can be identified as a different document.
- xi. Agreed to include an indication of the IEC standard adopted, but not to assign an Edition number.
- xii. Need to make sure we comply with ANSI requirements for re-approval every 5 years. Will continue discussing at next meeting.

B. AWEA / ACP Adoptions:

- i. No update from Bob Sherwin (in Greenland).

III. OLD BUSINESS

None

IV. ACTION ITEM REVIEW

- A. **ACTION:** George will proceed with submission of BSR-8 for second group of 12 PINS.
- B. **ACTION:** Jonathan to ask ANSI if they are able to set up an online “reading room” and bring up the topic at the next ARESCA board meeting.
- C. **ACTION:** George & Steve to prepare a revised version of the cover page and distribute for SCB review.

IV. ADJOURNMENT 2:05 PM