

## **Standards Committee of the Board (SCB) MEETING MINUTES**

**PLACE OF MEETING:** Online  
Meeting Link: <https://global.gotomeeting.com/join/181072717>  
Dial-In: 1 872 240 3311  
Code: 181 072 717

**DATE OF MEETING:** Friday, May 20, 2022  
1:00 PM – 2:00 PM (Eastern Time)

**PRESIDING OFFICER:** George Kelly

### **I. ADMINISTRATION**

#### **A. Chair's Introductions & Announcements**

George is filling in for Jonathan who had a schedule conflict today.

#### **B. Review of Antitrust & Meeting Guidelines**

The secretary read the ARESCA guidelines which are applicable.

The purpose of antitrust laws is to preserve economic competition in the marketplace by prohibiting, among other things, unreasonable restraints of trade. In ARESCA activities, it is important to recognize that participants often represent competitive interests. Antitrust laws require that all competition be open and unrestricted.

It is ARESCA's policy, and the policy of each of its committees and subcommittees, to conduct all business and activity openly and transparently, and in full compliance with international, federal and state antitrust and competition laws.

#### **C. Quorum Determination and Roster Review**

The committee presently consists of 8 voting members. At least 50% of the voting members need to be present to constitute a quorum to establish a duly constituted meeting for the purpose of conducting business.

Present: Kyle Wetzel, Alton Payne, Lars Samuelsson, Kerry McManama, Toby Gillespie, Bob Sherwin (ex officio), George Kelly (secretary)

Absent: Jonathan Colby (chair), Brian McNiff, Steve Hogan

A quorum was present (5 of 8 voting members). There are two available slots on the SCB. We need to designate a vice chair.

**D. Review/Approve Agenda**

The meeting agenda was accepted with no changes.

**E. Acceptance of Previous Minutes**

The minutes from April 29 were accepted without changes.

**II. NEW BUSINESS**

**A. National Adoptions Subcommittee:**

1. Second group of 12 PINS were published in Standards Action April 22. Review period for public comments ends May 22. **ACTION:** George & Jonathan to follow up with ANSI next week.
2. Public Review announcement for 61400-3-1 and -3-2 was published by ANSI on May 6. No comments or requests for a watermarked copy have been received to date.
3. Still need ARESCA board to agree on our pricing strategy. Cost of adoption needs to be balanced with revenues. Will be discussed again at board meeting next Friday.
4. Discussed next group of PINS to be submitted following discussions at TC88 plenary meeting.
  - a) 7 standards identified so far. **ACTION:** George will draft a new list for final review.
  - b) Lots of interest in -28; will add it to our list
  - c) -14 not used much; will leave it off our list

**B. ACP update**

1. Bob had a long meeting with them. Likely they will relinquish everything they have previously adopted, but details still have to be worked out.

- a) Michele sent list of 4 standards due for reaffirmation. George will tell her we will discuss at next ARESKA board meeting and report back.
  - b) -1, -6, -24 and -26-1 still in ACP process, but no signs of progress.
  - c) They agree with our approach for -3-2 and coordination with OCRP.
2. **ACTION:** Bob to arrange another call with ACP.
- a) Will invite Toby, Kyle and George to join.
  - b) Desired outcome is written confirmation that ACP will stop work on adoptions and let ARESKA do it.

### III. **OLD BUSINESS**

The following items were held over from previous meetings:

- A. Design cover page(s) for ARESKA standards.
  - 1. Steve volunteered for this action item.

### IV. **ACTION ITEM REVIEW**

- A. **ACTION:** George & Jonathan to follow up with ANSI on 12 PINS which close May 22.
- B. **ACTION:** George to send third PINS list to SCB for final review.
- C. **ACTION:** Bob to arrange another call with ACP.

### IV. **ADJOURNMENT** 1:30 PM