Standards Committee of the Board (SCB) MEETING MINUTES

PLACE OF MEETING: **Online**
Meeting Link: https://global.gotomeeting.com/join/181072717
Dial-In: 1 872 240 3311
Code: 181 072 717

DATE OF MEETING: **Friday, March 18, 2022**
1:00 PM – 2:00 PM (Eastern Time)

PRESIDING OFFICER: **Jonathan Colby**

I.   ADMINISTRATION

A.   Chair's Introductions & Announcements

B.   Review of Antitrust & Meeting Guidelines

The secretary read the ARESCA guidelines which are applicable.

C.   Quorum Determination and Roster Review

The committee presently consists of 8 voting members. At least 50% of the voting members need to be present to constitute a quorum to establish a duly constituted meeting for the purpose of conducting business.

Present: Jonathan Colby (chair), Brian McNiff, Kyle Wetzel, Lars Samuelsson, Kerry McManama, George Kelly (secretary)

Absent: Steve Hogan, Toby Gillespie, Bob Sherwin (ex officio), Alton Payne

A quorum was present (5 of 8 voting members). There are two available slots on the SCB.

D.   Review/Approve Agenda

The meeting agenda was accepted without changes.

E.   Acceptance of Previous Minutes

The minutes from February 4 were accepted without changes.

II. NEW BUSINESS

A. SCB Operating Procedures

   i. SDO procedure approved by correspondence and submitted to ANSI; George uploaded clean copy to SCB webpage.
   ii. Public Notice of SCB meetings was published in ANSI Standards Action.

B. National Adoptions Subcommittee:

1. PINS for 61400-3-1 and TS 61400-3-2 were published in Standards Action and also circulated to TC88 TAG. Deadline for public comments was March 13; no feedback received.
   a. Next steps (**ACTION:** George to confirm exact sequence).
      1. Not sure if ANSI will contact us about comments; we will contact them.
      2. Need to confirm if/how we get text of IEC standards. Brian believes ANSI will request it from IEC.
      3. Kerry suggests we start designing an ARESCA cover page. Looked at UL for example of content.
      4. Expect to submit BSR-8 (Public Comment) in mid-March. **ACTION:** George & Jonathan to prepare draft.
      5. Need to set price – discussion about how expensive standards are now and agreed ARESCA price should not be more than IEC price.
      6. Low prices would make it more likely that people will buy. Should be competitive with other sources in the marketplace. (e.g., https://www.techstreet.com/searches/34239194)
      7. If ARESCA business model isn't based on this revenue, we should make the price very low (or free). Should only be high enough to cover ARESCA costs.
      8. Recommendation to offer only digital copies (pdf) in line with our goal of saving the environment. Need to confirm rules about watermarking pdf or otherwise allow for printing.
      9. **ACTION:** George to follow up with Leeanne Lowry for publication and royalty agreements.
      10. **ACTION:** Jonathan to bring up pricing policy at the ARESCA board meeting. Might need to dedicate a future SCB meeting to this topic.

2. Confirm submission of next group of PINS (end of March)
   a. Worked through most of the list originated by Kyle.

   b. **ACTION:** George to send full list to SCB for further comments.

III. **OLD BUSINESS**

The following items were held over from previous meetings:

A. Offshore Wind Safety Subcommittee: (On hold pending further developments.)

B. Identify a permanent SCB vice chair.

IV. **ACTION ITEM REVIEW** (Chair)

A. ACTION: George to confirm exact sequence for BSR-8 and further.
B. ACTION: George & Jonathan to prepare draft of BSR-8.
C. ACTION: George to follow up with Leeanne Lowry for publication and royalty agreements.
D. ACTION: Jonathan to bring up pricing policy at the ARESCA board meeting.
E. ACTION: George to send list of standards to SCB for review & comment.

IV. **ADJOURNMENT** 2:00 PM