

Standards Committee of the Board (SCB) MEETING MINUTES

PLACE OF MEETING: Online
Meeting Link: <https://global.gotomeeting.com/join/181072717>
Dial-In: 1 872 240 3311
Code: 181 072 717

DATE OF MEETING: Friday, February 4, 2022
1:00 PM – 2:00 PM (Eastern Time)

PRESIDING OFFICER: Jonathan Colby

I. ADMINISTRATION

A. Chair’s Introductions & Announcements

B. Review of Antitrust & Meeting Guidelines

The secretary read the ARESCA guidelines which are applicable.

C. Quorum Determination and Roster Review

The committee presently consists of 10 voting members. At least 50% of the voting members need to be present to constitute a quorum to establish a duly constituted meeting for the purpose of conducting business.

Present: Jonathan Colby (chair), Kyle Wetzel, Lars Samuelsson, Kerry McManama, Steve Hogan, Brian McNiff, Toby Gillespie, George Kelly (secretary)

Absent: Bob Sherwin (ex officio), Alton Payne, Dan Brake, Sandy Butterfield

A quorum was present (7 of 10 voting members).

D. Review/Approve Agenda

The meeting agenda was accepted without changes.

E. Acceptance of Previous Minutes

The minutes from January 14 were accepted without changes.

II. NEW BUSINESS

A. National Adoptions Subcommittee:

- i. PINS submitted for 61400-3-1 and TS 61400-3-2.
 1. Will be published in Standards Action next Friday.
 2. **ACTION:** George will also circulate to TC88 TAG.
- ii. Next steps
 1. **ACTION:** George will circulate ANSI steps to SCB members.
 2. Expect to submit BSR-8 (Public Comment) in mid-March.
 3. Need to confirm if/how we get text of IEC standards.
 4. Brian believes ANSI will request it from IEC.
 5. Kerry suggests we start designing an ARESKA cover page.
 6. Looked at UL for example of content.
 7. Discussed and decided not to include "IEC" in title/designation.
- iii. No need to schedule next NAS meeting immediately, but Kyle will schedule one soon.
 1. Confirm submission of next 3 PINS (end of February)
 - a. -4 Gearboxes
 - b. -12-4 Site calibration
 - c. -50-3 Lidar
 2. Second priority – will require national differences;
 - a. Need to recruit specific experts; we can submit PINS prior to starting discussions.
 - b. Recommendation from Kyle that -2 should be structured to satisfy both IEC and ACP requirements.
 - c. NAS will begin recommending groups of 5 to be submitted at once. (Next target end of March.)
 3. Discussed process for forming new subcommittees for each individual standard.
 - a. Kyle prefers to have SCB (rather than NAS) manage the creation of new subcommittees.
 - b. Discussed whether to submit many (or all) PINS preemptively to avoid any other SDO snatching them.
 - c. Kerry suggested to discuss strategy with ARESKA board next week.
- iv. Still no feedback from ANSI on publication agreement. Bob following up with Tony Zertuche.
 1. **ACTION:** George to follow up with Leeane Lowry for

publication and royalty agreements.

- B. ACP responses to comments on OCRP-1
 - i. Lars reported that ACP will issue another ballot after changes responding to comments.
 - ii. May also revise scopes of OCRP-1 and -2.
- C. SCB Operating Procedures
 - i. **OPEN ACTION:** George to submit request for Public Notice in ANSI Standards Action.
 - ii. Reviewed and approved draft.
 - iii. **ACTION:** George will also post on ARESCA website.
- D. Other Topics of Interest
 - i. Coordination with ISO TC67 – Lars provided brief update.
 - ii. BAC – Kerry is a US member; voting in progress for 9 open positions; ARESCA may want to opine on candidates.
 - iii. Wind Standard Summit will be held on 29-30 March; 3 hours virtual each day.

III. **OLD BUSINESS**

The following items were held over from previous meetings:

- A. Offshore Wind Safety Subcommittee: (On hold pending further developments.)
- B. Identify a permanent SCB vice chair.

IV. **ACTION ITEM REVIEW** (Chair)

- A. **ACTION:** George will circulate PINS to TC88 TAG next Friday.
- B. **ACTION:** George will circulate summary of ANSI steps to SCB members.
- C. **ACTION:** George to follow up with Leeane Lowry for publication and royalty agreements. Bob following up with Tony Zertuche.
- D. **ACTION:** George to submit request to publish Public Notice of SCB meetings in ANSI Standards Action.

E. **ACTION:** George will also post Public Notice on ARESA website.

IV. **ADJOURNMENT** 2:00 PM