

Standards Committee of the Board (SCB) MEETING MINUTES

PLACE OF MEETING: Online
Meeting Link: <https://global.gotomeeting.com/join/181072717>
Dial-In: 1 872 240 3311
Code: 181 072 717

DATE OF MEETING: Friday, January 14, 2022
1:00 PM – 2:00 PM (Eastern Time)

PRESIDING OFFICER: Jonathan Colby

I. ADMINISTRATION

A. Chair’s Introductions & Announcements

B. Review of Antitrust & Meeting Guidelines

The secretary read the ARESCA guidelines which are applicable.

C. Quorum Determination and Roster Review

The committee presently consists of 10 voting members. At least 50% of the voting members need to be present to constitute a quorum to establish a duly constituted meeting for the purpose of conducting business.

Present: Jonathan Colby (chair), Toby Gillespie, Steve Hogan, George Kelly (secretary)

Absent: Bob Sherwin (ex officio), Kerry McManama, Kyle Wetzel, Lars Samuelsson, Alton Payne, Brian McNiff, Dan Brake, Sandy Butterfield

A quorum was not present (3 of 10 voting members).

D. Review/Approve Agenda

The meeting agenda was accepted without changes.

E. Acceptance of Previous Minutes

a. George to circulate 17-Dec minutes (late) along with this set.

II. NEW BUSINESS

- A. ACP responses to comments on OCRP-1
 - i. **OPEN ACTION:** Jonathan to present a summary of SCB discussions regarding OCRP-1 comments to the ARESCA board for approval.
- B. SCB Operating Procedures
 - i. Need to publish Public Notice in ANSI Standards Action.
 - 1. **OPEN ACTION:** George to submit request.
- C. National Adoptions Subcommittee:
 - i. No feedback from ANSI on publication agreement.
 - 1. **OPEN ACTION:** George will call LeeAnne Lowery.
 - ii. SCB recommended proceeding with PINS. George presented drafts, including input from Lars.
 - 1. **ACTION:** Jonathan to present SCB recommendation for ARESCA to submit PINS for 61400-3-1 and TS 61400-3-2 at board meeting next Friday.
 - iii. NAS will not meet again until the PINS are submitted and the review process starts.
 - iv. Confirmed prioritized list of standards for adoption.
 - 1. First priority – without national differences
 - a. -3-1 (see above – target submission by end of Jan)
 - b. -3-2 (see above – target submission by end of Jan)
 - c. -4 (target submission end of Feb if no issues)
 - d. -12-4 (target submission end of Feb if no issues)
 - e. -50-3 (published 7-Jan; target submission end of Feb if no issues)
 - 2. Second priority – will require national differences; need to recruit specific experts; deferred for now.
 - a. -2 (Brent Summerville to review and provide recommendations)
 - b. -15-1 (expect CDV in January; simultaneous adoption?)
 - c. -26-4 (CD soon to be released, worthwhile to PIN)
 - d. -25 series (important to OEMs, but no US experts)

D. Offshore Wind Safety Subcommittee:

1. On hold for now until we have more clear guidance.
2. Still need to identify a subcommittee chair.

III. OLD BUSINESS

The following items were held over from previous meetings:

- A. Develop budget for starting work on offshore standards. (**On hold** pending details from NREL.)
- B. Identify a permanent SCB vice chair, possibly from outside ARESCA.

IV. ACTION ITEM REVIEW (Chair)

- A. **ACTION:** Jonathan to present a summary of SCB discussions regarding OCRP-1 comments to the ARESCA board for approval.
- B. **ACTION:** George to submit request to publish Public Notice of SCB meetings in ANSI Standards Action.
- C. **ACTION:** George to follow up with Leeane Lowry for publication and royalty agreements. Bob following up with Tony Zertuche.
- D. **ACTION:** Jonathan to present SCB recommendation for ARESCA to submit PINS for 61400-3-1 and TS 61400-3-2 at board meeting next Friday. (George to notify SCB members with results of board meeting.)

IV. ADJOURNMENT 1:30 PM EDT