

Standards Committee of the Board (SCB) MEETING MINUTES

PLACE OF MEETING: Online
Dial-In: 1 872 240 3311
Code: 181 072 717
Join the meeting: <https://global.gotomeeting.com/join/181072717>

DATE OF MEETING: Friday, October 22, 2021
3:00 PM – 4:00 PM (Eastern Time)

PRESIDING OFFICER: Bob Sherwin

I. ADMINISTRATION

A. **Chair's Introductions & Announcements** (none)

B. **Review of Antitrust & Meeting Guidelines**

The secretary read the ARESKA guidelines which are applicable.

C. **Quorum Determination and Roster Review**

The committee presently consists of 10 voting members. At least 50% of the voting members need to be present to constitute a quorum to establish a duly constituted meeting for the purpose of conducting business.

Present: Steve Hogan, Alton Payne, Toby Gillespie, Kyle Wetzel, Lars Samuelsson, George Kelly (secretary), Bob Sherwin (ex officio),

Absent: Brian McNiff (chair), Kerry McManama, Jonathan Colby (vice chair), Dan Brake, Sandy Butterfield,

A quorum was present (5 of 10 voting members). Bob convened and ran the meeting in Brian's absence. Invited anybody to suggest new members; SCB size can be increased if desired.

Discussed possibility of changing meeting day; slight preference for Thursday. Afternoons better than morning. Waiting for input from Brian

D. **Review/Approve Agenda**

The meeting agenda was accepted without additions.

E. Acceptance of Previous Minutes

Minutes of the October 1 meeting were accepted without objection or comment.

II. NEW BUSINESS

A. SCB Operating Procedures

- i. Need to publish Public Notice in ANSI Standards Action.
 - 1. **OPEN ACTION:** George to submit request

B. National Adoptions Subcommittee:

- i. No feedback from ANSI on publication agreement.
 - 1. Once a standard is adopted, we get priority to adopt subsequent editions without submitting a new application
- ii. Invitation was sent to TAG members to join consensus body.
 - 1. Have responses from about 6-7 volunteers so far
 - 2. George & Kyle need to synchronize emails
- iii. Prioritize according to what will actually be used in US industry
 - 1. BOEM is pushing for quick references to existing standards
 - 2. BSEE relies on certification to adopted standards
 - 3. Rely on international standards for technical expertise
 - 4. -3-2 (TS published; IS in progress)
 - a. need to coordinate adoption with ACP OCRP-2
- iv. Reviewed list of standards for prioritization.
 - 1. -12-4 (no national differences)
 - 2. -50-3 (not yet published; simultaneous adoption?)
 - 3. -15-1 (not yet published; simultaneous adoption?)
 - 4. -26-1 (ACP already has PIN; would need to coordinate)
 - 5. -24 (ACP already has PIN; stalled since 2017)
 - 6. -4 (existing edition; not sure how long revision will take)

C. Offshore Wind Safety Subcommittee:

- i. Still need to identify a subcommittee chair.
- ii. Review SoW (Scope) to submit PINS to ANSI.
 - 1. Not sure if scope has changed from previous SoW
 - 2. Not sure if NREL will be responsible for standards development
 - 3. Waiting for clarity (response from Walt)

III. OLD BUSINESS

The following items were held over from previous meetings:

- A. **OPEN ACTION:** Brian to develop budget for starting work on offshore standards. (**On hold** pending details from NREL; Brian will review previous spreadsheet.)
- B. **OPEN ACTION:** Identify a permanent vice chair, possibly from outside ARESCA.

IV. ACTION ITEM REVIEW (Chair)

- 1. **ACTION:** George, Brian to Collect necessary information (Scope) to submit Offshore Wind Safety PINS to ANSI.
- 2. **ACTION:** George to submit request to publish Public Notice of SCB meetings in ANSI Standards Action.
- 3. **ACTION:** George to follow up with Leeane Lowry for publication and royalty agreements.
- 4. **ACTION:** Bob to follow up with Brian Kramak about coordination with ACP standards activities.
- 5. **ACTION:** Kyle to follow up with Brent Summerville and NREL about small wind turbine standards.

IV. ADJOURNMENT 3:55 PM EDT