

Standards Committee of the Board (SCB) MEETING MINUTES

PLACE OF MEETING: Online
Dial-In: 1 872 240 3311
Code: 181 072 717
Join the meeting: <https://global.gotomeeting.com/join/181072717>

DATE OF MEETING: Friday, October 1, 2021
3:00 PM – 4:00 PM (Eastern Time)

PRESIDING OFFICER: Jonathan Colby

I. ADMINISTRATION

A. Chair's Introductions & Announcements (none)

B. Review of Antitrust & Meeting Guidelines

The secretary read the ARESCA guidelines which are applicable.

C. Quorum Determination and Roster Review

The committee presently consists of 10 voting members. At least 50% of the voting members need to be present to constitute a quorum to establish a duly constituted meeting for the purpose of conducting business.

Present: Steve Hogan, Kyle Wetzel, Alton Payne, Lars Samuelsson, Kerry McManama, Jonathan Colby (vice chair), George Kelly (secretary), Bob Sherwin (ex officio)

Absent: Brian McNiff (chair), Dan Brake, Sandy Butterfield, Toby Gillespie

A quorum was present (6 of 10 voting members). Jonathan convened and ran the meeting in Brian's absence.

D. Review/Approve Agenda

The meeting agenda was accepted without additions.

E. Acceptance of Previous Minutes

Minutes of the September 10 meeting were accepted without objection or comment.

II. NEW BUSINESS

A. SCB Operating Procedures

- i. Discussed questions from Jonathan after discussion with ANSI
- ii. Quorum – not an issue because consensus group doesn't vote
- iii. Public notice – publish in ANSI Standards Action. **ACTION:** George to submit request
- iv. 30-day notice – concluded that recurring meeting schedule meets the intent; do not need to adjust 3-week recurrence.

B. National Adoptions Subcommittee:

- i. Feedback from ANSI on procedures, quorum and publication agreement. Jonathan, Bob and George met with ANSI and clarified our questions.
- ii. Need invitation to TAG members to join consensus body and positive responses. Need balanced representation and enough members to assure the consensus is valid. May need to consider wider outreach to attract members. **ACTION:** George to send invitation to TAG members.
- iii. Also got some clarification about royalty and publication agreements but haven't yet received templates from ANSI. Agreements do not have to be signed before we submit PINS. **ACTION:** George to follow up with Leeane Lowry.
- iv. Reviewed list from Kyle of standards for adoption. There are 14 suggested; propose to let subcommittee discuss which of them should be prioritized (based on lack of national differences, value to the industry, and likelihood to be adopted without controversy). **ACTION:** Kyle and Bob to provide "top five" list for discussion at next SCB meeting.
- v. Proposed revoking ACP's authority to adopt 3 standards that have not progressed. Bob suggests that ACP might be convinced to drop them voluntarily. **ACTION:** Bob to follow up with Brian Kramak.
- vi. Kerry asked about adoption of standards which are presently being revised. Kyle's opinion is we should avoid duplication of effort for those which would be replaced soon. Kerry advises that we can submit PINS even though the actual adoption might not occur right away. Another reason might be standards which are important to industry even though they will soon be revised.

- vii. Discussed whether there is any problem with having two SDOs working on the same series. Technically it is within ANSI's rules; but it would be a good idea to have some coordination between ARESCA and ACP.
- viii. Kerry recommends we should publish -1 because that's what shows up on the Type Certificates. There is a proposal in TC88 to make an amendment, but they might decide otherwise. Either way, we would still have to work through the ANSI rules and confirm if it's possible to revoke permission that was given to AWEA (ACP). Kerry says ANSI would most likely force us to collaborate rather than revoking anything.
- ix. Kyle suggests we could adopt -2 if it is important for the US small wind turbine market. George said that there is already an ANSI/UL standard being used for SWT certifications. **ACTION:** Kyle to follow up with Brent Summerville and NREL.

C. Offshore Wind Safety Subcommittee:

- i. Need to review SoW (Scope) to submit PINS to ANSI. Bob and Alton waiting for feedback from Walt.

III. OLD BUSINESS

The following items were held over from previous meetings:

- A. **OPEN ACTION:** Kyle, Bob, & Lars to Constitute the NA & OWS Subcommittees as soon as members are identified
- B. **OPEN ACTION:** Brian to develop budget for starting work on offshore standards. (**On hold** pending details from NREL; Brian will review previous spreadsheet.)
- C. **OPEN ACTION:** Lars et al. to move research on existing OWS standards to OWS subcommittee. Recruit a small group of safety experts.
- D. **OPEN ACTION:** Identify a permanent vice chair, possibly from outside ARESCA.

IV. ACTION ITEM REVIEW (Chair)

1. **URGENT ACTION:** George, Brian to Collect necessary information (Scope) to submit Offshore Wind Safety PINS to ANSI.
2. **ACTION:** George to submit request to publish Public Notice of SCB meetings in ANSI Standards Action.
3. **ACTION:** George to send invitation to TAG members to join NA subcommittee.
4. **ACTION:** George to follow up with Leeane Lowry for publication and royalty agreements.
5. **ACTION:** Kyle and Bob to provide “top five” list of national adoptions for discussion at next SCB meeting.
6. **ACTION:** Bob to follow up with Brian Kramak about coordination with ACP standards activities.
7. **ACTION:** Kyle to follow up with Brent Summerville and NREL about small wind turbine standards.

IV. **ADJOURNMENT** 4:00 PM EDT