

Standards Committee of the Board (SCB) MEETING MINUTES

PLACE OF MEETING: Online
Dial-In: 1 872 240 3311
Code: 181 072 717
Join the meeting: <https://global.gotomeeting.com/join/181072717>

DATE OF MEETING: Friday, June 18, 2021
3:00 PM – 4:00 PM (Eastern Time)

PRESIDING OFFICER: Brian McNiff, Chair

I. ADMINISTRATION

A. Chair's Introductions & Announcements (none)

B. Review of Antitrust & Meeting Guidelines (Secretary)

The secretary read the ARESCA guidelines which are applicable.

C. Quorum Determination and Roster Review

The committee presently consists of 6 voting members. At least 50% of the voting members need to be present to constitute a quorum to establish a duly constituted meeting for the purpose of conducting business.

Present: Brian McNiff (chair), Jonathan Colby (vice chair), Sandy Butterfield, Steve Hogan, George Kelly (secretary)

Absent: Bob Sherwin (ex officio), Dan Brake, Sumanth Lokanath

A quorum was present (4 of 6 voting members).

Active participation of SCB members was discussed. George spoke to Sumanth and he is willing to step down. No response from Dan.

D. Review/Approve Agenda (Chair)

The meeting agenda was accepted with no changes.

E. Acceptance of Previous Minutes

Minutes of the May 28 meeting were accepted without comment.

II. **NEW BUSINESS**

The following recommendations were approved by the ARESCA board (June 4):

- A. Appoint Jonathan to fill the role of vice chair temporarily until Brian is back and more members are added to the SCB.
- B. Invite 4 new SCB members from outside ARESCA (Kerry McManama, Kyle Wetzel, Lars Samuelsson, Alton Payne).

There was additional discussion about the candidates, and any remaining objections were resolved.

ACTION: George to send invitations to the 4 new members for the next SCB meeting.

The following agenda items were assigned by the ARESCA board (June 4):

- A. *Identify a permanent vice chair (possibly from outside ARESCA).*
- B. *Establish a roster as described in section 2.2.2 of the procedures.*

George prepared an updated document for review at this meeting.

SCB Roster 16jun2021 (attachment)

Would like to nominate more people (especially from offshore wind sector) but rules presently limit the SCB to 10 members. Sumanth has indicated his willingness to withdraw, which would allow us to invite Toby Gillespie (GE Renewables) to join.

ACTION: Bob or Brian to contact Toby about whether he is interested in joining the SCB.

- C. *List ALL actions required to start on offshore standards.*
 - 1. See the contract from NREL which specifies tasks. (Includes new item about reviewing IEC standards for US adoption).
 - 2. Propose the formation of a subordinate group according to the ARESCA procedures, with a scope covering safety standards for

offshore wind, and BNOW managing the subordinate group in the same manner as they already do for the ACP offshore standards committee.

A **motion #1** was made, seconded and approved to make this proposal to the ARESKA Board.

ACTION: Brian to make recommendation to ARESKA board at the next meeting on 25-June.

3. Ask ANSI if we can submit PINS before formalizing stakeholder group.

ACTION: George to ask ANSI staff.

III. **OLD BUSINESS**

- A. OPEN ACTION: George will ask Dennis to create SCB page on ARESKA webpage; then upload minutes and SDO procedures. (On hold pending decision about software upgrade.)
- B. OPEN ACTION: Brian to develop budget for starting work on offshore standards. (On hold pending details from NREL; Brian will review previous spreadsheet.)
- C. OPEN ACTION: George to revise SDO procedures by adding and/or changing Interest Categories defined in Annex A.
- D. Recruit new SCB members who are directly involved in offshore standards. (Dominion Energy? Oersted?)

IV. **ACTION ITEM REVIEW** (Chair)

1. George to send invitations to the 4 new members for the next SCB meeting.
2. Bob or Brian to contact Toby about whether he is interested in joining the SCB.
3. Brian to make recommendation to ARESKA board at the next meeting on 25-June.
4. George to ask ANSI staff about submission of PINS.

IV. **ADJOURNMENT** 3:58pm