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**USNC/IECRE Supplement**  
to  
USNC Conformity Assessment  
Mirror Committee Operating Procedures  
USNC CA 01

*Published by*  
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50 **FOREWORD**

51 This USNC/IECRE Supplement USNC/IECRE 01-S is to be used in conjunction with the USNC  
52 Conformity Assessment Mirror Committee Operating Procedures, USNC CA 01 Edition 1.0.

53  
54 It was established on the basis of USNC CA 01 Edition 1.0.

55  
56 This document supplements or modifies the corresponding clauses in USNC CA 01, so as to  
57 convert that publication into the USNC/IECRE Operating Procedures.

58  
59 When a particular subclause of USNC CA 01 is not mentioned in this Supplement, that subclause applies.  
60 When this Supplement states "addition", "modification" or "replacement", the relevant text in USNC CA 01  
61 is to be adapted accordingly.

62  
63 The following numbering system is used:

- 64 - subclauses that are numbered starting from 101 are additional to those in USNC CA 01;
- 65 - unless notes are in a new subclause or involve notes in USNC CA 01, they are numbered
- 66 starting from 101, including those in a replaced clause or subclause;
- 67 - additional annexes are lettered AA, BB, etc.

68  
69 **Revision History**

70

<b>Revision Date</b>	<b>Summary of Changes</b>
2019-12-03	Initial Release based on USNC/IECRE Operating Procedures dated 2017-10-01.

71

<b>Effective Date</b>	<b>Next Maintenance Due Date</b>
2020-01-01	2023-01-01

72  
73 Inquiries, comments, and proposed or recommended revisions should be submitted to the USNC/IECRE  
74 by contacting:

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99 **Section 1 PURPOSE**

100 The requirements of Section 1 of USNC CA 01 apply with the following addition:

101

102 **1.101 TERMINOLOGY**

103 Throughout this document references to the term “USNC CA Mirror Committee” and “IEC Conformity  
104 Assessment (CA) System” from USNC CA 01 shall be read to mean “USNC/IECRE” and “IECRE System”  
105 respectively.

106 **Section 2 ORGANIZATION, MEMBERSHIP, MEMBERSHIP CATEGORIES AND**  
107 **DUTY**

108 The requirements of Section 2 of USNC CA 01 apply with the following additions.

109

110 **2.1 ORGANIZATION**

111 All U.S. RECBs, U.S. REIBs and U.S. RETLs shall be members of the USNC/IECRE.

112

113 **2.1.2.1 IECRE Sector Groups**

114 The USNC/IECRE operates standing sub-committees, known as the USNC/IECRE Sector Groups, one  
115 for each of the IEC Renewable Energy Sector Working Groups (IECRE Sectors) that comprises the  
116 IECRE System, e.g. Marine Energy, Solar PV Energy and Wind Energy. The standing sub-committees  
117 are tasked to evaluate or develop documents and submit recommendations, on matters related to specific  
118 IECRE Sectors, to the USNC/IECRE in a timely manner for review and approval. Membership in each of  
119 the standing sub-committees is determined by membership category at the USNC/IECRE, with  
120 exceptions made by the USNC/IECRE Sector Group Convenor. All USNC/IECRE Sector Group  
121 communications and reports should be copied to the USNC/IECRE Secretary for distribution to the  
122 USNC/IECRE members.

123

124 The Sector Group Convenor will be determined, following a call for nominations, by a simple majority  
125 vote, assuming a quorum, of the voting USNC/IECRE members and shall serve for a term of 4 years.  
126 Terms are renewable with a call for nominations occurring each cycle.

127

128 **2.3 MEMBERSHIP CATEGORIES**

129 For the USNC/IECRE, US Conformity Assessment Bodies (CABs) include: IECRE Certification Bodies  
130 (RECBs), IECRE Test Laboratories (RETLs) and IECRE Inspection Bodies (REIBs)s.

131

132 Non-voting, non-dues paying, membership categories may include the following:

133

- 134 a. Resource Expert (Maximum 1 per Sector)

135 **Section 3 USNC CA MIRROR OFFICERS**

136 The requirements of Section 3 of USNC CA 01 apply with the following modification:

137

138

139 **3.4 IMMEDIATE PAST CHAIR**

140 The Immediate Past Chair, having served as Chair, shall take office automatically ~~for a period of one (1)~~  
141 ~~year~~ and shall have such powers and duties as may be assigned or delegated by the Chair. In the  
142 absence of the Chair and Vice-Chair, the Immediate Past Chair shall perform all the duties and have the  
143 authority of the Chair.

144 **Section 4 SECRETARIAT**

145 The requirements of Section 4 of USNC CA 01 apply.

146 **Section 5 USNC CA MIRROR COMMITTEE MEETINGS**

147 The requirements of Section 5 of USNC CA 01 apply.

148

149 **Section 6 PARTICIPATION IN THE IEC CONFORMITY ASSESSMENT SYTEM**

150 The requirements of Section 6 of USNC CA 01 apply.

151 **Section 7 APPEAL PROCEDURE**

152 The requirements of Section 7 of USNC CA 01 apply.

153 **Section 8 AMENDMENTS**

154 The requirements of Section 8 of USNC CA 01 apply.

155 **Section 9 REPORTING OBLIGATIONS TO CAPCC**

156 The requirements of Section 9 of USNC CA 01 apply.